

Enrolment to the First Grade of Lauder Elementary School

Dear parents,

If you are interested in enrolling your child in the first grade of our school, please see the information below.

We ask you to **fill in** and deliver **the enrolment form prior to the enrolment date and not later than 15 March 2019** – either in person (to the school's secretariat) or by email (skola@lauder.cz). You can find the enrolment form (in Czech and also its simplified English translation) below.

On receiving your form, a unique code will be generated for your child. You will then enter this code in **an online table** where you can choose **a suitable time of your enrolment appointment**. In this way you and your child will not have to wait for hours and get stressed in crowded rooms.

You will need **the birth certificate** of your child and **your ID card or passport**.

The enrolment procedure and the final decision is subject to Czech law (specifically Act 561/2004 Sb., § 36, § 46 odst. 1, § 165 odst. 2 písm. e). A list of admitted applicants (under the registration code) is then published. You can find the list at an accessible place in the school and also on the school's website (www.lauder.cz). The list will be published not later than 30 days after the enrolment day (as it is stated in Act 500/2004, §71, odst. 1, 3)., and we will try to do our best to publish it as soon as possible. The decision is considered officially announced at the time of the publication of the list.

Enrolment appointment dates for the first grade of the school year 2019/2020

- 9 April 2019 (2 p.m. – 6 p.m.)
- Additional date (e.g. in case of illness etc.): 29 April 2019 (2 p.m. – 6 p.m.)

Download enrolment documents 2019/2020

- Tentative Enrolment Form 2019/2020
- Enrolment Criteria 2019/2020

Open Day at our Elementary School

- 7 March 2019 (14:00–18:00)